

End-point Assessment Fees Guide



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Document History

This document replaces all previous versions. The Fees Guide is subject to regular revision and is maintained and version controlled electronically.

Date	Change
26/01/2024	• Review Prices • Review the Resit/Retake prices. • Added Lead Baker and Drink Dispense technician. • Ordering of standards
24/01/2025	• Butcher V1.2 Addition
14/02/2025	• Added L3 Food and Drink Maintenance Engineering v1.0 EPA Fees
01/09/2025	Review Prices Review the Resit/Retake prices

EPA FEES GUIDE

INTRODUCTION

FDQ is the only specialist End-point Assessment organisation (EPAO) serving the food and drink industry. FDQ's fees guide is intended to provide stakeholders with information on the costs and circumstances that apply for the provision and fee setting for all the EPAs that we are approved to deliver.

The Fees guide is a working document meaning it is subject to change throughout a calendar year as standards may change and/or as FDQ introduces new occupational EPAs.

FDQ AND OUR VALUES

FDQ is wholly owned by a Skills Charity (Food and Drink Training and Education Council) set up over 20 years ago to serve the food and drink industry with qualification and assessment services. To this end, FDQ is the only food specialist End Point Assessment Organisation (EPAO), and our primary aim is to provide the best quality assured end point assessment services at a fair and reasonable price.

INVOICING FOR EPA SERVICES

The fee for EPA is agreed at the earliest opportunity by an FDQ EPA Manager (EPAM) once the apprentice has reached gateway and the mode and personal circumstances have been discussed. When the EPA booking has been agreed FDQ will generate the invoice and a schedule for the agreed services.

This will be the price that has been agreed with the relevant EPAM and the centre. Invoices are required to be paid within 30 days of the invoice been issued.

PAYMENT METHODS

For FDQ Centres the usual BACs based payment system applies.

FEES STATEMENT

The fee's quoted in this guide are split for each standard showing.

First Attempt Fee

Based on an individual apprentice making their first attempt to complete the EPAs set out in the relevant standard. These are based on the most straightforward scenario and your EPAM will confirm the prices at the initial pre-EPA meeting as discounts can often apply. Prices may fluctuate from the catalogue price.

Resit/Retake Fee

2nd attempts will be confirmed by the relevant EPAM. Similar to 3rd and 4th attempts at the EPA. The final fee depends on a range of circumstances, not least any reasonable considerations to support apprentice's 2nd attempt to complete their EPA. Prices may fluctuate from the catalogue price to reflect for example where an online option may be available, this often applies for knowledge tests re-sits/takes which cost less than occasions where FDQ is required for an onsite EPA.

EPA FEES BY STANDARD

L2 EPA Butcher ST0078

First Attempt	£1600		
Components	Resit/Retake Fee	In Person	Online
Multiple Choice Test	£400	25% Fee	£125 Per Hour
Practical Skills Assessment	£800	50% Fee	N/A
Vocational Competence Discussion	£400	25% Fee	£200

L2 EPA Butcher ST0078 V1.2

First Attempt	£1775		
Components	Resit/Retake Fee	In Person	Online
Multiple Choice Test	£400	22.5% Fee	£125 Per Hour
Observation with Questions	£975	55.5% Fee	N/A
Interview underpinned with portfolio	£400	22.5% Fee	£200

L3 EPA Advanced Butcher ST0077

First Attempt	£1920		
Components	Resit/Retake Fee	In Person	Online
Knowledge Test	£480	25% Fee	£125 Per Hour
Workplace Observation with Questions	£960	50% Fee	N/A
Interview	£480	25% Fee	EPAM to advise

L2 EPA Abattoir ST0418**First Attempt**

£1175

Components**Resit/Retake Fee****In Person****Online**

Multiple Choice Test

£293.75

25% Fee

£125 Per Hour

Practical Skills Assessment

£587.50

50% Fee

N/A

Logbook and Vocational Interview

£293.75

25% Fee

EPAM to advise

L2 EPA Baker ST0191**First Attempt**

£1600

Components**Resit/Retake Fee****In Person****Online**

Multiple Choice Test

£320

20% Fee

£125 Per Hour

Observation with questions

£800

50% Fee

N/A

Interview underpinned by a portfolio

£480

30% Fee

EPAM to advise

L3 EPA Lead Baker ST0191**First Attempt**

£1800

Components**Resit/Retake Fee****In Person****Online**

Knowledge Test

£450

25% Fee

£125 Per Hour

Observation with questions

£900

50% Fee

N/A

Interview underpinned by a portfolio

£450

25% Fee

EPAM to advise

L2 EPA Fishmonger ST01914**First Attempt**

£2100

Components**Resit/Retake Fee****In Person****Online**

Knowledge Test

£525

25% Fee

£125 Per Hour

Observation with questions

£1050

50% Fee

N/A

Interview underpinned by a portfolio

£525

25% Fee

EPAM to advise

L2 EPA Food and Drink Process Operator ST0199

First Attempt	£1000		
Components	Resit/Retake Fee	In Person	Online
Knowledge Test	£250	25% Fee	£125 Per Hour
Practical Observation	£500	50% Fee	N/A
Profession and Dialogue Interview	£250	25% Fee	EPAM to advise

L3 EPA Food and Drink Technical Operator ST0196

First Attempt	£2400		
Components	Resit/Retake Fee	In Person	Online
Knowledge Test	£490	20% Fee	£125 Per Hour
Workplace Observation with Questions	£1440	60% Fee	N/A
Interview	£480	20% Fee	EPAM to advise

L5 EPA Dairy Technologist ST0393

First Attempt	£3900		
Components	Resit/Retake Fee	In Person	Online
Knowledge Test	£975	25% Fee	£125 Per Hour
Project report and presentation with questions	£1365	30% Fee	N/A
Professional discussion underpinned by a portfolio of evidence	£1560	45% Fee	EPAM to advise

L3 EPA Food Technologist ST0198

First Attempt	£2700		
Components	Resit/Retake Fee	In Person	Online
Knowledge Test	£540	20% Fee	£125 Per Hour
Workplace Project and Presentation	£1620	60% Fee	N/A
Professional Dialogue and Interview	£540	20% Fee	EPAM to advise

L3 EPA Food and Drink Maintenance Engineering ST0195 v1.0

First Attempt	£4050		
Components	Resit/Retake Fee	In Person	Online
Knowledge Test	£810	20% Fee	£125 Per Hour
Practical Observations	£2430	60% Fee	N/A
Professional Dialogue and Interview	£810	20% Fee	EPAM to advise

L3 EPA Food and Drink Maintenance Engineering ST0195 v1.1

First Attempt	£3900		
Components	Resit/Retake Fee	In Person	Online
Multiple Choice Test	£780	20% Fee	£125 Per Hour
Written Test	£780	20% Fee	£125 Per Hour
Observations with Questions	£2340	60% Fee	N/A
Interview underpinned by Portfolio	£780	20% Fee	EPAM to advise

L4 EPA Brewer ST0580

First Attempt	£1575		
Components	Resit/Retake Fee	In Person	Online
Knowledge Test	£393.75	25% Fee	£125 Per Hour
Project report and presentation with questions	£787.50	30% Fee	N/A
Professional discussion underpinned by a portfolio of evidence	£393.75	45% Fee	EPAM to advise

L3 Drinks Dispense Technician ST0752

First Attempt	£1600		
Components	Resit/Retake Fee	In Person	Online
Knowledge Test	£400	20% Fee	£125 Per Hour
Workplace Observation with Questions	£800	60% Fee	N/A
Interview	£400	20% Fee	EPAM to advise

EXTRA INFORMATION

GUIDANCE FOR RE-SITS/RETAKES

Apprentices who fail one or more EPA components will be offered re-sits/re-takes. Re-sits/re-takes must not be offered to apprentices wishing to move from pass to any other grade. A re-sit does not require further learning, whereas a re-take does.

The apprentice's employer will need to agree that a re-sit/re-take is an appropriate course of action. Apprentices should have a supportive action plan to prepare for the re-sit/re-take.

Please see relevant Guides to EPA for information on resit/retake timelines and our individual EPA fees for specific EPA re-sit/retake charges.

The fee that may apply for an online interview type of EPA resit can vary depending on the standard and in some cases the duration, in such cases our EMA Manager (EPAM) will be able to advise on the set fee.

REFUND OF FEES

If FDQ cancels an EPA, then any fees paid will be automatically refunded to the applicant organisation.

If the apprentice, training provider or employer cancels their EPA without providing two working days' notice to FDQ the fee remains payable in full as detailed in the EPA itineraries, any fees paid will not be refunded. This always applies and in all situations, including changes of circumstance and cases of hardship.

If the apprentice is not able to undertake their EPA on account of ill health, then, on the production of medical evidence (e.g. a doctor's note), a postponement may apply and the EPA could be rescheduled.

The FDQ Chief Executive must approve any refunds/credit notes before issue. In the absence of FDQ's Chief Executive, FDQ's Operations Manager will be able to approve any refunds/credit notes.

